

## **BYLAWS**

### **ARTICLE I: NAME OF THE ORGANIZATION**

The name of the organization shall be *Twin Lakes Village Women's 18-Hole Golf Club*.

### **ARTICLE II: PURPOSES**

Purposes of the organization are to:

- promote interest in golf among women
- teach *USGA Rules of Golf* and golf etiquette
- follow local rules of golf
- teach members to care for and be responsible stewards of the golf course
- promote good sports behavior in organized competitive play

### **ARTICLE III: MEMBERSHIP, MEMBER IN GOOD STANDING, and DUES**

Eligible members are women, eighteen years of age or older, who maintain an 18-hole handicap through the USGA GHIN system at Twin Lakes Village. The USGA requires any person wishing to maintain a GHIN Handicap to be a member in good standing of an established club. Members of the Women's 18-hole Golf Club need not be residents of Twin Lakes Village.

Dues are established on a fiscal-year basis (November 1<sup>st</sup> - October 31<sup>st</sup>) by the Executive Board. To be eligible for participation in Club activities, and to be considered a member in good standing, dues must be paid in advance, along with other outstanding obligations to the Club, if any. Weekly assessments may be charged to those playing to cover the cost of prizes. Guests of members may golf two times without paying **club** dues but are not eligible for prizes.

### **ARTICLE IV: MEETINGS**

At least two meetings of the entire membership shall be held during each fiscal year. One meeting will be held in the spring, and one near the end of the golf season. Officers will be elected at the meeting near the end of the season. During playing season, business meetings may be conducted each month. The Executive Board shall meet whenever called by any officer.

For any business that comes before the membership at a scheduled meeting, a majority vote of members present shall determine the outcome of any decisions. Notice of proposed changes shall be presented to membership prior to meeting.

## **ARTICLE V: OFFICERS and THEIR DUTIES**

All Club members in good standing are eligible to be elected officers, which shall be the **President, First Vice-president, Second Vice-president, Secretary, and Treasurer**. Elections shall be conducted annually at the fall meeting. Each officer shall serve a one-year term and may be re-elected as often as she wishes to serve. Elected officers and immediate past President, a nonvoting member of the Board, shall be the Executive Board.

The **President** shall preside at all Club meetings, chair the Executive Board, direct all activities of the Club, appoint all committee chairs, and serve ex-officio on all committees. She shall also direct the design and creation of a Calendar of Events and Membership Directory for the Club.

The **First Vice-president** shall automatically assume the office of President in the event of the President's inability to perform her duties and shall preside in the absence of the President. She shall also organize and direct all social activities of the association and shall supervise each Club-sponsored Tournament Committee.

The **Second Vice-president** shall determine the game for weekly play, collect weekly playing fees, assign participants to playing groups each week, collect scorecards at the end of each week's play, tabulate scores for performance prizes, purchase prizes from weekly fees received, and distribute prizes at appropriate times. She shall also coordinate presentation of prizes at the fall meeting. The second vice-president may obtain assistance from another member or the pro shop when carrying out these duties.

The **Secretary** shall record in writing, or appoint someone to record in writing, all Club and Executive Board meetings, and shall be responsible for correspondence necessary to carry out Club affairs.

The **Treasurer** shall receive and disburse all funds belonging to the Club, under direction of the Executive Board. The fiscal year of the Club shall be November 1<sup>st</sup> through October 31<sup>st</sup>. The Treasurer shall create a proposed budget for the fiscal-year, and have it approved by the Executive Board and/or the full membership. She shall keep names of all current members and shall provide a list of same to members requesting it. She shall present a "year-to-date" report of budgeted and actual income and expense at each association meeting, and any other time requested by the Executive Board.

An officer may be removed from office if the Executive Board determines cause exists for such removal. If the President resigns or is removed from office, the First Vice-president shall immediately take over the office of President. If any other officer resigns or is removed from office, she shall be replaced by appointment of the Executive Board.

## **ARTICLE VI: STANDING and SPECIAL COMMITTEES and THEIR DUTIES**

Member's approved - 9/25/23

*as appointed annually by the Executive Board.*

**Rules Committee** – consisting of the Golf Professional, Handicap Chair, and Tournament Chair makes decisions regarding rules of play, and settles disputes not covered by these Bylaws or other rules.

**Publicity Communications and Outside Tournaments Committee**—is responsible for all 18-hole Club publicity, whether in the TLV Newsletter or local newspapers. These individuals inform all members of club activities and/or events of interest. They inform members of outside tournaments being conducted at other courses.

**Handicap Chair Committee** – maintains and provides all necessary data for the current computerized handicapping system (GHIN). The Chair shall have the appropriate USGA training and certification and work with TLV's Handicap Committee regarding handicap issues involving the TLV 18 Hole Women's Golf Club. The Chair shall verify with the Treasurer that all players in the handicapping system have paid their dues. She shall convert the Handicap Index into a Course Handicap for each eligible member. She shall educate the membership on the Handicap system and as deemed necessary, help members post scores properly, review scorecards, verify that scores have been correctly posted, and has authority to adjust scores accordingly. She shall verify handicap eligibility for TLV tournament events. She shall serve as a resource to the Executive Board.

**NRGA Committee**—keeps members informed of NRGAs events and dates, signs up players, and sends required information in by deadline dates. This committee is also responsible for having the Treasurer pay the annual NRGAs club fees and coordinates with the restaurant and pro-shop when the tournament is held at Twin Lakes Village.

**TLV Invitational Committee**—organizes and directs the Club-sponsored Invitational, wherein all North Idaho and other Clubs deemed appropriate are invited to play with our Club members at Twin Lakes Village. Appropriate fees shall be charged to both members and outside participants for this event.

**Tournament Committees**—organize and direct the various Club Tournaments.

**Nominating Committee**—creates and posts a slate of nominees for elected officers offices prior to the fall meeting. This committee shall have three (3) members, who shall be past Presidents, if possible. If three past Presidents are not available, other committee members shall be appointed by the current President.

**Special Committees**—these may be created at any time a need is determined by the Executive Board.

## **ARTICLE VII: RULES OF PLAY / HANDICAPS**

USGA *Rules of Golf* govern all play along with local rules determined by the Twin Lakes Village Golf Professional. Both may be obtained from the Pro Shop.

Regular weekly competition is held each Tuesday beginning in May and ending at the End of Year Banquet.

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Special Tournaments (Sweatshirt, Club Championship, Invitational, etc.) may be held on days other than Tuesdays.

Participants must play to their most current GHIN Handicap. Any exception to this shall be decided by the Handicap Chair or Executive Board.

The USGA Handicapping Association's recommendation for women's handicapping shall be used. A minimum of three 18-hole scores are required for a handicap to be assigned to a player, after which she shall be eligible for weekly competition and prizes.

All Club-sponsored play, weekly as well as Club-sponsored events, will be limited to a maximum handicap of 40.

**ARTICLE VIII:    *AMENDMENTS***

These Bylaws shall be reviewed annually. These Bylaws may be amended by a majority of the members attending any scheduled meeting.